NOTICE OF LOSS

TO:

Name of the carrier		Contact person	
Address			
Telephone No.	Fax No.	E-mail address	
Type of goods		Value	No. of packages
Mode of transport	Date of departure		
Route	Date of arrival		
B/L / Consignment note No.			
At the receipt of the above mentioned shipment, the following irregularities were noticed:			

As the damage occurred while the goods were at your risk, we consider you liable. We reserve a right for ourselves, our principals and/or the insurance company to present a specific claim later.

Place and date	
Company name	Signature and name clarification

IMPORTANT INFORMATION

If the goods are damaged, or goods are missing, do not sign for the goods without making an annotation on the consignment note or similar. Regardless when the damage/deficit has been noticed, and even though remarks were made on the consignment note, always send a written notice of loss to the carrier.

In case of visible damage the notice of loss shall be made immediately when receiving the goods.

In cases of concealed damage:

Sea transport	at the latest 3 days after receipt
Road transport	at the latest 7 days after receipt
Air transport	at the latest 14 days after receipt
Rail transport	at the latest 7 days after receipt

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